

Draft Minutes

MINUTES OF HARLECH COMMUNITY COUNCIL FINANCE SUB COMMITTEE MEETING HELD AT THE OLD LIBRARY, HARLECH AND OVER ZOOM AT 10.30 A.M. ON 1.4.26

APOLOGIES

None.

PRESENT

Cllrs. James Maxwell (Vice Chairman), Reg Chapman, Martin Hughes and the Clerk
Cllr. Giles Bentham was present over zoom.

MINUTES

The minutes of the meeting held on February 23rd 2026 were found to be correct.

MATTERS ARISING FROM THE MINUTES

The Clerk reported that she had joined an online meeting that had been arranged by Scribe on the 26th of February, but unfortunately this meeting was aimed at Community Councils in England and because of this the Clerk had left the meeting early. Cllr. Martin Hughes agreed to look at the software from Scribe. Disappointment was expressed that a meeting had still not been arranged of the sub-committees. An estimate had been received from Mr. Meirion Evans of £1,000 + VAT to do the work on the Nature Trail and also an estimate of £1,300 + VAT to install the gate and create a path in King George’s playfield and it was agreed to accept these estimates. The Clerk agreed to contact Rhain Williams, Transport Officer, Gwynedd Council regarding obtaining more bus shelters.

MATTERS ARISING

Council’s End of Year Accounts up to end March 2026

The Clerk shared the accounts that had been prepared and the Members went through them, there had been more spending on ordering Christmas lights but this had been approved by the Full Council. Cllr. Martin Hughes agreed to go through these accounts and compare them with the spreadsheet that had been created.

Contribution from Councillors

No contributions from Councillors had been received

Grass Cutting Tender Forms

The Clerk distributed the above form in its current form to the Members and Cllr. Reg Chapman agreed to re-wrote the above and pass it on to the greenspaces sub-committee and to review in September.

Council’s Budget for the year 2026/27

The Clerk reported that the pad in the defibrillator by Morfa Garage needed to be replaced, but that the £78.00 invoice had to be paid before it could be delivered, and it was agreed that the Clerk would pay this invoice as well as the invoices that Cllr. Reg Chapman had already paid for wood staining and CIC registration once they had been received by him. The Clerk distributed copies of the Council's budget for the financial year 2026/27, and each item was reviewed and agreed to be correct. It was agreed that Gwynedd Council should be asked if they would be willing to carry out monthly inspections of the equipment in both playgrounds. The grant form on the Council's website was discussed, and it was agreed that the date on it needed to be changed and that it was also necessary to contact Mr. Elfyn Anwyl urgently so that he could transfer the domain name of the website to Mr. Phil Price.

SIGNED.....Chairman DATE.....

